

ORDER No. 004439 /MINFOPRA OF 03 OCT 2017

To announce a direct competitive examination for the recruitment of 85 (eighty-five) personnel into the corps of Civil Engineering civil servants, for the 2017 session.

**THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,**

Mindful of the Constitution;

Mindful of decree No. 75/787 of 18 December 1975 to lay down the Special Rules and Regulations of the corps of Civil Engineering servants;

Mindful of decree No. 94/199 of 7 October 1994 on the General Rules and Regulations of the Public Service as amended and supplemented by decree No. 2000/287 of 12 October 2000;

Mindful of decree No. 2011/408 of 9 December 2011 to organize the Government;

Mindful of decree No. 2011/410 of 9 December 2011 to form the Government;

Mindful of decree No. 2015/434 of 2 October 2015 to reshuffle the Government;

Mindful of decree No. 2012/537 of 19 November 2012 to organize the Ministry of the Public Service and Administrative Reform;

Mindful of decree No. 2000/696/PM of 13 September 2000 to fix the General System of Government Competitive Examinations,

**HEREBY ORDERS AS FOLLOWS.**

**Article 1.- a)** A direct competitive examination to recruit personnel into the corps of Civil Engineering civil servants have been announced. The number of available places for the various categories is distributed as follows:

**I- CIVIL ENGINEERING**

- **5 (five) Architects** of the second grade of the 'A' category of the Public Service;
- **15 (fifteen) Public Works Engineers** of the second grade of the 'A' category of the Public Service;
- **10 (ten) Assistant Public Works Engineers** of the first grade of the 'A' category of the Public Service;
- **10 (ten) Senior Public Works Technicians** of the second grade of the 'B' category of the Public Service;
- **10 (ten) Public Works Technicians** of the first grade of the 'B' category of the Public Service;
- **15 (fifteen) Assistant Public Works Technicians** of the 'C' category of the Public Service.

**II- TOWN PLANNING**

- **10 (ten) Senior Town Planners** of the second grade of the 'B' category of the Public Service.
- **10 (ten) Town Planners** of the first grade of the 'B' category of the Public Service.





b) The written part of this examination shall take place on the 28 and 29 October 2017 in Yaounde, the only examination centre.

**Article 2.- REQUIREMENTS**

**1. General requirements:**

This examination shall be open to all Cameroonians who fulfil the following conditions:

- a) Fulfil all the requirements for admission to a public service employment and conditions laid down by the General Rules and Regulations of the Public Service;
- b) Be physically fit to assume the duties of Civil Engineering;
- c) Be at least 17 and at most 29 years of age as at 1<sup>st</sup> January 2017 (born between 01/01/1988 and 01/01/2000) for candidates for the 'C' category;
- d) Be at least 17 and at most 34 years of age as at 1<sup>st</sup> January 2017 (born between 01/01/1983 and 01/01/2000) for candidates for the 'A' and 'B' categories.

**2. Specific requirements**

**A- CIVIL ENGINEERING**



- For candidates for admission into the ~~cadre of Architects~~, be holder of a Diploma of Architect issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Public Works Engineers, be holder of a Diploma of Public Works Engineer issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Assistant Public Works Engineers, be holder of a Diploma of Assistant Public Works Engineer issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Senior Public Works Technicians, be holder of a Diploma of Senior Public Works Technician issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Public Works Technicians, be holder of a Diploma of Public Works Technician issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- For candidates for admission into the cadre of Assistant Public Works Technicians, be holder of a Diploma of Assistant Public Works Technician



issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.

#### **B- TOWN PLANNING**

- **For candidates for admission into the cadre of Senior Town Planners**, be holder of a Diploma of Senior Town Planner issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.
- **For candidates for admission into the cadre of Town Planners**, be holder of a Diploma of Town Planner issued by a national institution of training or by a recognized foreign or international institution of training featuring on the list approved by Prime Ministerial order.

#### **Article 3.- FILE COMPOSITION**

Candidates' complete application files shall be submitted, against a receipt, at the Ministry of the Public Service and Administrative Reform, Department of State Human Resources Development, Direct Competitive and Scholarship Examinations Service (4<sup>th</sup> floor, Rooms 405 and 409) or in all Regional Delegations of the Public Service, Recruitment and Training Service, latest **Friday 13 October 2017**. The files shall comprise the following documents:

1. A registration form bearing a **CFA 1000 francs** fiscal stamp. The forms can be obtained from the Ministry of the Public Service and Administrative Reform or at all its Regional Delegations or downloaded at the following website address: <http://www.minfopra.gov.cm>;
2. A certified true copy of birth certificate signed by a competent civil authority;
3. A certificate of non-conviction;
4. A certified true copy of the required certificate signed by a competent civil authority;
5. An attestation of presentation of original of the required certificate signed by A competent civil authority;
6. A receipt attesting payment of a registration fee of **CFA 15 000 francs** (fifteen thousand) issued by either the Head of the Direct Competitive and Scholarship Examinations Service (**Room 411**) at the Ministry or the Head of the Recruitment and Training Service at the Regional Delegations of the Ministry of the Public Service and Administrative Reform;
7. A medical certificate issued by a public sector Medical Officer;
8. 2 (two) passport-size photographs;
9. an envelope bearing a **CFA 500 francs stamp** and the candidate's address;

#### **N.B:**

- **State employee candidates governed by the Labour Code who meet the conditions set out in Article 2 shall provide a copy of their contract or decision of employment.**

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- All incomplete or late files or files containing documents signed by the Police shall be rejected;
- All documents should be certified by competent civil, municipal or legal authorities and not more than 3 (three) months old at the time of submission of file.

**Article 4.- SYLLABUS AND EXAMINATION TIMETABLE**

1. The syllabus for this examination shall be that of the training institutions that have issued the required certificate for application.
2. The written part of the examination for candidates for recruitment into the grades of Architects, Engineers, Assistant Engineers, Senior Public Work Technicians, Public Work Technicians, and Town Planners shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
28 October 2017	General Knowledge	8: a.m. – 12: a.m.	4 hrs.	3	5/20
	Engineering Science paper 1	1: p.m. – 5: p.m.	4 hrs.	5	5/20
29 October 2017	Engineering Science paper 2	8: a.m. – 12: a.m.	4hrs.	4	5/20
	Language (English for francophone candidates and French for Anglophone candidates)	1: p.m. – 3: p.m.	2hrs.	2	5/20

3. The written part of the examination for candidates for recruitment as Assistant public works technicians shall be scheduled as follows:

Date	Paper	Time	Time allowed	Coef.	Eliminatory mark
28 October 2017	General Knowledge	8: a.m. – 10: a.m.	2 hrs.	3	5/20
	Technical Paper	11: a.m. – 2: p.m.	3 hrs.	5	5/20
	Language (English for francophone candidates and French for Anglophone candidates)	3: p.m. – 5: p.m.	2 hrs.	2	5/20

4. The latest time to arrive at the examination centre is 7: a.m. prompt.

**Article 5.- ORAL PART OF THE EXAMINATION**

The Minister of the Public Service and Administrative Reform shall announce the date and timetable for the oral part of the examination through a press release for candidates of the 'A' and 'B' categories who have been declared successful in the written part of the examination.

Date	Paper	Coef	Time
To be announced	Interview with a panel	1	As from 8 a.m.
	Language	1	

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**Article 6.- PUBLICATION OF RESULTS**

The final results of the competitive examination shall be published through an instrument signed by the Minister of the Public Service and Administrative Reform.

**Article 7.-** This order shall be registered and published wherever necessary.

Yaounde,

03 OCT 2017



**THE MINISTER OF THE PUBLIC SERVICE  
AND ADMINISTRATIVE REFORM**



**ANGOUING Michel Ange**